

Liam Haddad
HR Department
July 27, 2025

Alexander Reynolds
Director of Human Resources
Chapman and Lewis Inc.
3986 Evercrest Street, Suite 150, Kampala, Uganda

Re: Resignation -- Liam Haddad (EMP-0030)

Dear Alexander Reynolds,

I am writing to inform you of my decision to resign from my role as Sr Analyst in HR at Chapman and Lewis Inc., effective August 14, 2025.

This decision was driven by relocating out of state. I want to thank you and the team for the support and the chance to develop professionally over the past years.

To ensure a smooth handover, I will prepare transition notes, brief my colleagues on outstanding items, and follow the company's standard offboarding steps before my departure.

I am happy to assist however I can during my remaining time.

With appreciation,

Liam Haddad
Sr Analyst, HR
Employee ID: EMP-0030